

BID OPENING: OCTOBER 31, 2008.

BIDS SHALL BE PUBLICLY OPENED AT 11:00 A.M., PREVAILING WASHINGTON, D.C. TIME.

ANY QUESTIONS BEFORE AWARD CONCERNING THESE SPECIFICATIONS CALL TONY HOOKS. (202) 512-0303 X31648 AFTER AWARD, REFER ALL QUESTIONS TO YOUR CONTRACT ADMINISTRATOR WHOSE NAME APPEARS IN THE UPPER PORTION OF THE PURCHASE ORDER. (202) 512-0303. NO COLLECT CALLS.

#### FACSIMILE BID SPECIFICATIONS

U.S. Government Printing Office (GPO)  
Washington, D.C.

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 6-01)) and Quality Assurance Through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (Rev. 8-02)).

All the requirements of these specifications apply equally to all jackets unless otherwise indicated.

PRODUCT: Eight (8) different items all bags of various sizes and substrates. Each item is prints with bleeds with 2 PMS colors.

TITLE: Jacket 044-554 - Kraft Paper Card Bag (Small).

Jacket 044-555 – Kraft Paper Card Bag (Large).

Jacket 044-556 – Paper Horizontal Bag (Large) W/Handles.

Jacket 044-557 – Plastic Large Bags

Jacket 044-558 – Plastic Bag – Circle Handle (Large).

Jacket 044-559 – Plastic Bag – Circle Handle (Small).

Jacket 044-560 – Plastic Bag – Circle Handle (Medium).

Jacket 044-561 – Plastic Bag – Drawstring.

QUANTITY: 406,000 Total copies of all 8 jackets.

Jacket 044-554 – 53,000 copies.

Jacket 044-555 – 53,000 copies.

Jacket 044-556 – 50,000 copies.

Jacket 044-557 – 50,000 copies.

Jacket 044-558 – 50,000 copies.

Jacket 044-559 – 50,000 copies.

Jacket 044-560 – 50,000 copies.

Jacket 044-561 – 50,000 copies.

TRIM SIZE: Jacket 044-554 – 6 x 9" bag, - Flat size-12.47 x 9.8".

Jacket 044-555 – 12 x 15" bag – Flat Size – 12.5 x 16.6".

Jacket 044-556 – 20 x 14 x 3" bag, - Flat Size 46.7 x 16".

Jacket 044-557 – 18 x 15 x 6" bag, – Flat Size 24.7 x 12.5".

Jacket 044-558 – 22 x 18 x 8" bag – Flat Size 60.75 x 22.5".

Jacket 044-559 – 12 x 11 x 4" bag – Flat Size 32.6 x 13.5".

Jacket 044-560 – 8 x 10 x 4" bag – Flat Size 48.75 x 18.5".

Jacket 044-561 – 13 x 15" bag – Flat Size 13 x 28".

GOVERNMENT TO FURNISH: One CD Rom generated on a Macintosh with OS10.5 using Adobe InDesign Version 3, Adobe Illustrator Version 3, and Adobe Photoshop version 3 in Native , PostScript and PDF format. Fonts are furnished. One constructed sample to be used as a general construction guide and One Diagram for Diecutting for each jacket.

GPO Form 952 – Desktop Publishing – Disk Information.

Distribution schedule for monthly delivery/quantity breakdown.

GPO Form 892 proof label.

One reproduction proof, Form 905 with labeling and marking specifications.

Identification markings such as register marks, ring folios, rubber stamped jacket numbers, commercial identification marks of any kind, etc., except GPO imprint, form number, and revision date, carried on copy or film, must not print on finished product.

**CONTRACTOR TO FURNISH:** All materials and operations, other than those listed under "Government to Furnish," necessary to produce the product(s) in accordance with these specifications.

Prior to image processing, the contractor is responsible for checking files contained on the furnished electronic media to insure that such features as bleeds, register marks, and correct file output selection have been provided for, so as to correctly generate films for printing. The contractor must supply necessary trapping. Films must be generated on high resolution image processors.

**PROOFS:** Each Jacket; One set of digital color content proofs for entire publications. At contractor's option, a film-based composite blueline may be submitted provided direct to plate is used to produce the final product.] Proofs must be created using the same Raster Image Processor (RIP) that will be used to produce the product. Proofs shall be collated with all elements in proper position (not pasted up), imaged face and back, trimmed and folded to the finished size of the product.

Each Jacket: One set of digital one-piece composite laminated color proofs on the actual production stock (Kodak Approval, Screen TrueRite, Dupont Thermal Waterproof, Polaroid PolaProof, CreoSpectrum, or Fuji Final Proof) with a minimum resolution of 2400 dpi for entire publications. At contractor's option, a film-based composite laminated color proof on the actual production stock may be submitted provided direct to plate is used to produce the final product. The make and model number of the proofing system utilized shall be furnished with the proofs.

These proofs must have all elements in press configuration and must indicate margins. Proofs will be used for color match on press and must show dot structure. Inkjet, photographic, and overlay proofs are not acceptable. The proofs must contain color control bars for each color of ink on the sheet. Control bars must be placed parallel to the press's ink rollers. The control bars (such as Brunner, GATF, GRETAG, or RIT) must show areas consisting of minimum 3/16" x 3/16" solid color patches; tint patches of 25, 50 and 75%; dot gain scale; and gray balance patches for process color (if applicable). These areas must be repeated consecutively across the sheet.

**Viewing Light:** Full color transparencies will be viewed using a transparency illuminator with 5000° Kelvin luminaries; full color copy and submitted proofs will be viewed under controlled conditions with 5000° Kelvin overhead luminaries.

Submit proofs together with the furnished media (copy/transparencies/electronic files) to the U.S. Government Printing Office, Contract Management Division, Contract Compliance Section (PPSC), Washington, D.C. 20401. Furnished proof label must be filled in by the contractor and used on all proof packages.

The contractor must not print prior to receipt of an "OK to print."

**STOCK/PAPER:** The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 11" dated February 1999.

Jacket 044-554 - Brown Kraft, 24 lbs.

Jacket 044-555 – Brown Kraft, 24 lbs.

Jacket 044-556 – Kraft White Stock, 80 lbs.

Jacket 044-557 – Clear Frosted Plastic, 24 lbs  
Jacket 044-558 – Clear Frosted Plastic, 24 lbs.  
Jacket 044-559 - Clear Frosted Plastic, 24 lbs.  
Jacket 044-560 – Clear Frosted Plastic, 24 lbs.  
Jacket 044-561 - Clear Frosted Plastic 24 lbs.

All text paper used in each copy must be of a uniform shade.

**PRINTING:** All Jackets print a line illustration of the U.S. Capitol Dome with type matter, both in a match of Pantone's 463 Brown plus a fine detailed decorative line illustration in a match of a second Pantone color as indicated below. See attachments.

Jacket 044-554 – PMS 2602 Purple.

Jacket 044-555 – PMS 348 Green.

Jacket 044-556 - PMS 186 Red.

Jacket 044-557 – PMS 131 Gold.

Jacket 044-558 – PMS 315 Blue.

Jacket 044-559 – PMS 221 Burgundy.

Jacket 044-560 – PMS 152 Orange.

Jacket 044-561 – PMS 3005 Blue.

Contractor to match the final OK'd proofs or press sheets.

**PRESS SHEET INSPECTION:** Final makeready press sheets will be inspected and approved at the contractor's plant for the purpose of establishing specified standards for use during the actual press run. Upon approval of the sheets, contractor is charged with maintaining those standards throughout the press run (within QATAP tolerances when applicable) and with discarding all makeready sheets that preceded approval. See GPO Publication 315.3 (Guidelines for Contractors Holding Press Sheet Inspections) issued September 1991. Note: A press sheet inspection is for the purpose of setting specific standards that are to be maintained throughout the entire run. It does not constitute a prior approval of the entire run.

Press sheets must contain control bars for each color of ink on the sheet. Control bars must be placed parallel to the press's ink rollers. The control bars must show areas consisting of 3/16 x 3/16" minimum solid color patches; tint patches of 25, 50, and 75%; dot gain scale (such as, BRUNNER, GATF, GRETAG, or RIT); and gray balance patches for process color (if applicable). These areas must be repeated across the entire press sheet.

**MARGINS:** Follow furnished electronic media.

**CONSTRUCTION:** Each bag is to be trimmed, scored, folded, glued, and assembled to size per mockup samples. See Attachments.

Jacket 044-554 – Bags are constructed with 6" opening at the top. Bags are non-gusseted at bottom, with the center seam on the 8-1/4" dimension. Bottom of the bag has a 3/4" construction flap which folds up and permanently glued to seal bottom of bag.

Jacket 044-555 – Bags are constructed with 12" opening at the top. Bags are non-gusseted at bottom, with the center seam on the 15" dimension. Bottom of the bag has a 3/4" construction flap which folds up and permanently glued to seal bottom of bag.

Jacket 044-556 – Bags are constructed with a 20” opening at top. Both 14” sides and bottom have a 3” expansion gusset. The paper handles are attach 6” inward from the left and right edge, handles should be 9 inches in height when attach strap width approximately 1/4”.

Jacket 044-557 – Bags are constructed with a 18” opening at top The top of the bag includes a die-cut circle (diameter 2.5”) handles at top center. Both 15” sides and bottom of bag have a 6” expansion gusset.

Jacket 044-558 –Bags are constructed with a 22” opening with a die-cut circle (diameter 2.5”) handles at top center Both 18” sides and bottom of bag have a 8” expansion gusset.

Jacket 044-559 –Bags are constructed with a 12” opening with a die-cut circle (diameter 2.0”) handles at top center. Both 11” sides and bottom of bag have a 4” expansion gusset.

Jacket 044 -560-Bag are constructed with a 8” opening with a plastic handle that is attach 2 inches inward from the left and right edge, the handle should be 3” in height when attached, strap width approximately 1/4”. Both 10” sides and bottom of bag have a 4” expansion gusset.

Jacket 044-561 –Bag are constructed with 13” opening with a Plastic Cotton Drawstring (with a knot on one end and two loops) at top. No gusset at the bottom.

PACKING: Pack suitable in shipping containers.

Pallets are required.

LABELING AND MARKING (package and/or container label): Reproduce shipping container label from furnished repro, fill in appropriate blanks and attach to shipping containers.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing Attributes -- Level II.
- (b) Finishing Attributes -- Level II.

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests -- General Inspection Level I.
- (b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	O.K. Press Sheets
P-8. Halftone Match (Single and Double Impression)	O.K. Press Sheets
P-9. Solid and Screen Tint Color Match	O.K. Press Sheets
P-10. Process Color Match	O.K. Press Sheets

Special Instructions: In the event that inspection of press sheets is waived by the Government, the following listed alternate standards (in order of precedence) shall become the Specified Standards:

- P-7. Camera copy, Electronic media.
- P-8. Camera copy. Electronic media
- P-9. Pantone Matching System color.
- P-10. Proofs, Government furnished sample.

QUALITY ASSURANCE RANDOM COPIES: In addition to the Departmental Random Copies (Blue Label), the contractor may be required to submit quality assurance random copies to test for compliance against specifications. The purchase order/specifications will indicate the number required, if any. When ordered, the contractor must divide

the entire order into equal sublots and select a copy from a different general area of each subplot. The contractor will be required to execute a statement furnished by GPO certifying that copies were selected as directed. Copies will be paid for at the running rate offered in the contractor's bid and their cost will not be a consideration for award. A copy of the purchase order/specifications must be included.

Business Reply Mail labels will be furnished for mailing the quality assurance random copies. The copies are to be mailed at the same time as the first scheduled shipment. A U.S. Postal Service approved Certificate of Mailing, identified by Jacket and Purchase Order numbers, must be furnished with billing as evidence of mailing.

DISTRIBUTION: Ship f.o.b. destination.

Deliver all copies to US. Government Printing Office, 44 "H" Street, NW, Washington, DC 20401, Attn: Mr. Robinson or Mr. Simms, MARKED FOR REDISTRIBUTION TO: U.S.Capitol Visitor Center, SVC-301, Washington, DC 20515. The labels on each carton are to have all this information, plus the jacket number, title (ex. Item 1, Paper Small 6 x 9"CVC Bag"), and quantity.

Ship furnished material and 10 sample bags of each jacket to US Government Printing Office, 44 "H" Street, NW, Washington, DC 20401-Marked For: CONGRESSIONAL Attn: Mary Ann Ullrich.

Ship one sample of each jacket to US Government Printing Office, Attn: Anthony Hooks, 27 G Street, Room C-838, Mail Stop CSAPS, Washington, DC 20401.

All expenses incidental to returning materials, submitting proofs, and furnishing sample copies must be borne by the contractor.

SCHEDULE: Furnished material will be available for pick up at the U.S. Government Printing Office, 27 G St., NW, Washington, D.C. 20401, on November 3, 2008.

Submit proofs as soon as the contractor deems necessary in order to comply with the shipping schedule. Proofs will be withheld 3 workdays from receipt in the GPO until they are made available for pickup by the contractor.

The contractor must notify the GPO of the date and time the press sheet inspection can be performed. In order for proper arrangements to be made, notification must be given at least 2 workdays prior to the inspection. Notify the U.S. Government Printing Office, Contract Management Division, Quality Assurance Section (PPSQ), Washington, DC 20401, or telephone area code (202) 512-1162. Telephone calls will only be accepted between the hours of 8:00 am and 2:00 pm, prevailing eastern time. Note: See contract clauses, paragraph 14(e)(1), Inspections and Tests of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 6-01)). When supplies are not ready at the time specified by the contractor for inspection, the Contracting Officer may charge to the contractor the additional cost of the inspection.

<Ship>Ship partial shipment of 2,000 copies of each jacket by November 17, 2008</Ship>.

Contractor to make partial shipments (using furnished distribution schedule/quantity list) on the first Monday of every Month unless the first Monday of the month is a federal holiday, then it will be the next day which is the following Tuesday. The quantities vary each month and are listed by jacket on the attached distribution list, and may subject to change depending upon usage. Contractor to store all items and deliver as noted. Contractor to contact Ms. Mary Ann Ullrich in Congressional Publishing on (202)512-0224, when quantity stored from this procurement is down to 25,000 or 4 months from last delivery.

The Monthly shipments will begin on December 1, 2008 and ending on October 5, 2009.

Unscheduled material such as shipping documents, receipts or instructions, delivery lists, labels, etc., will be furnished with the order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

Toll Free WATS lines to the GPO are available to successful bidders to report information regarding compliance with schedule requirements under "SCHEDULE". The toll free number is 1-800-424-9470 or 9471 and for calls

originating in the Washington, D.C. area, (202) 512-0516 or 0517. Personnel answering these calls will be unable to respond to questions of a technical nature. These calls cannot be transferred to other telephones in GPO.

**OFFERS:** Offers must include the cost of all materials and operations for each item listed in accordance with these specifications. Award will be based on the lowest total price for the jackets listed. Prices for additional quantities must be based on a continuing run, exclusive of all basic or preliminary charges and will not be a factor for determination of award.

	Price	Add'l 1,000
Jacket 044-554: Per specifications .....	\$ _____	\$
Jacket 044-555: Per specifications .....	\$ _____	\$
Jacket 044-556: Per specifications .....	\$ _____	\$
Jacket 044-557: Per specifications .....	\$ _____	\$
Jacket 044-558: Per specifications .....	\$ _____	\$
Jacket 044-559: Per specifications .....	\$ _____	\$
Jacket 044-560: Per specifications .....	\$ _____	\$
Jacket 044-561: Per specifications .....	\$ _____	\$

Total Price.....\$

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Authorized Representative

Fill out and return two copies of this page attached to GPO Form 910.

**SUBMIT BIDS TO:** U.S. Government Printing Office, Bid Section (PPSB), 36 H Street NW, Room C-161, Washington, D.C. 20404. **FACSIMILE BIDS are permitted. Submit TWO copies of each facsimile bid to FAX No. 202-512-1782, one bid per facsimile.** Refer to Solicitation Provisions in GPO Contract Terms (GPO Publication 310.2), Page 1, Paragraph 6.

Attachment 1  
(Not To Scale)  
Jacket 44-554

Skipped jackets 44-554, 44-555, 44-556, 44-557, 44-558, 44-559, 44-560, 44-561  
CVC Assorted Bags Delivery Quantity Breakdown

US Capitol Visitor Center  
Customer Bag Schedule

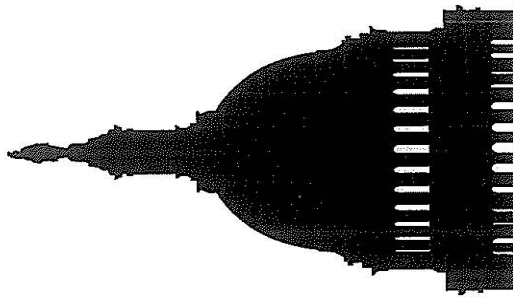
Item #	Bag Projections	November	December	January	February	March	April	May	June	July	August	September	October	Total
Item #1	Paper 6X9 44-554	2000	3000	3000	3000	6000	6000	6000	5000	5000	5000	5000	5000	53,000
Item #2	Paper 12X15 44-555	2000	3000	3000	3000	6000	6000	6000	5000	5000	5000	5000	5000	53,000
Item #3	Paper 20X14X3 44-556	2000	2000	2000	2000	6000	6000	6000	5000	5000	5000	5000	5000	50,000
Item #7	Plastic 18X15X6 44-560	2000	2000	2000	2000	6000	6000	6000	5000	5000	5000	5000	5000	50,000
Item #5	Plastic 22X18X8 44-558	2000	2000	2000	2000	6000	6000	6000	5000	5000	5000	5000	5000	50,000
Item #6	Plastic 12X11X4 44-559	2000	2000	2000	2000	6000	6000	6000	5000	5000	5000	5000	5000	50,000
Item #4	Plastic 8X10X4 44-559	2000	2000	2000	2000	6000	6000	6000	5000	5000	5000	5000	5000	50,000
Item #8	Plastic Drawstring 13X14 44-561	2000	2000	2000	2000	6000	6000	6000	5000	5000	5000	5000	5000	50,000
	Total	16000	18000	18000	18000	48000	48000	48000	40000	40000	40000	40000	40000	336,000
					1,500									446,000

Estimated projections

336,000  
~~336,000~~  
446,000

MAU CPS 10/2/08

U.S. CAPITOL  
*visitor center*

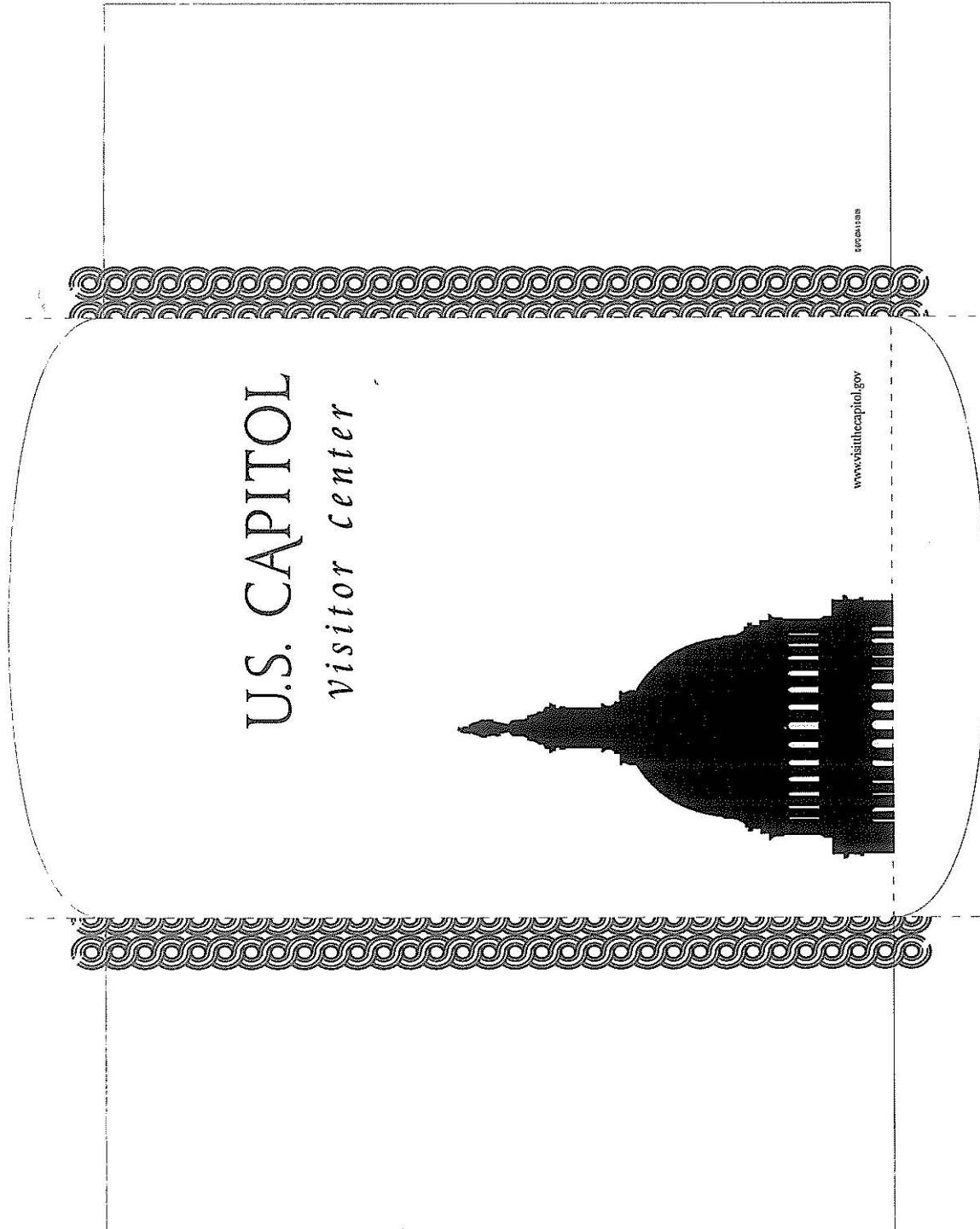


[www.visitthecapitol.gov](http://www.visitthecapitol.gov)

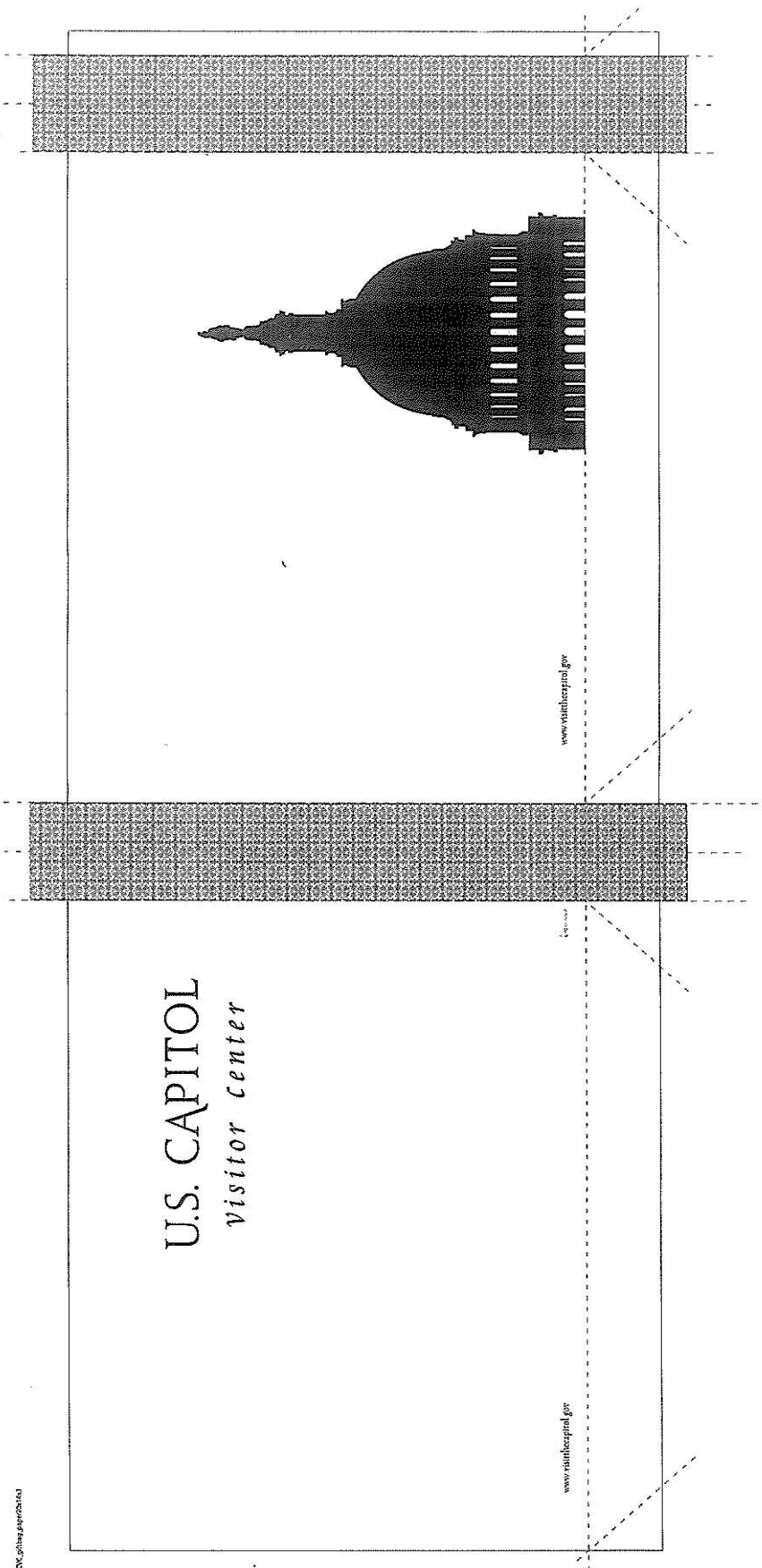
GPO:2003 10-08-03



47-135

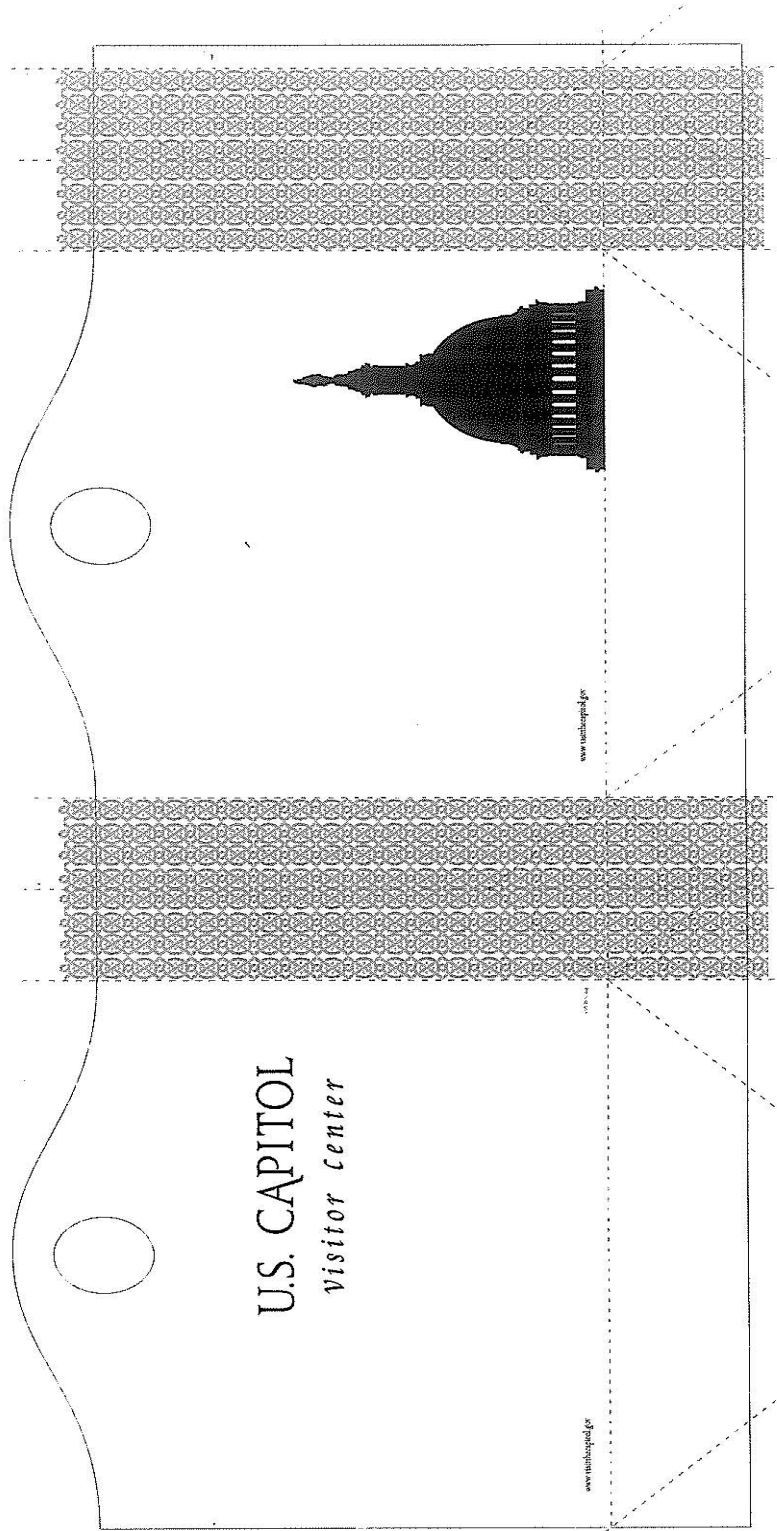


Attachment 4  
(Not To Scale)



955-67

Attachment 5  
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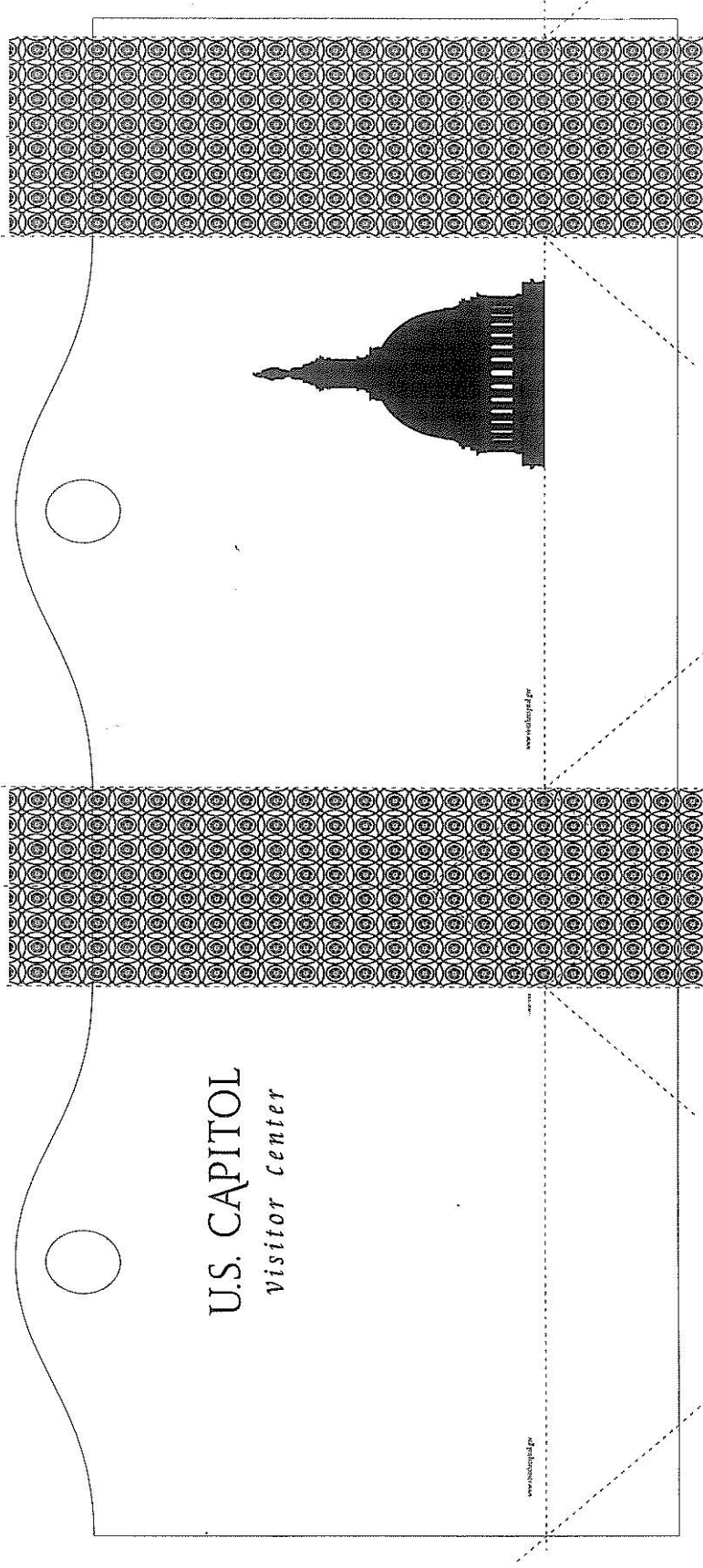


USE - 11  
255

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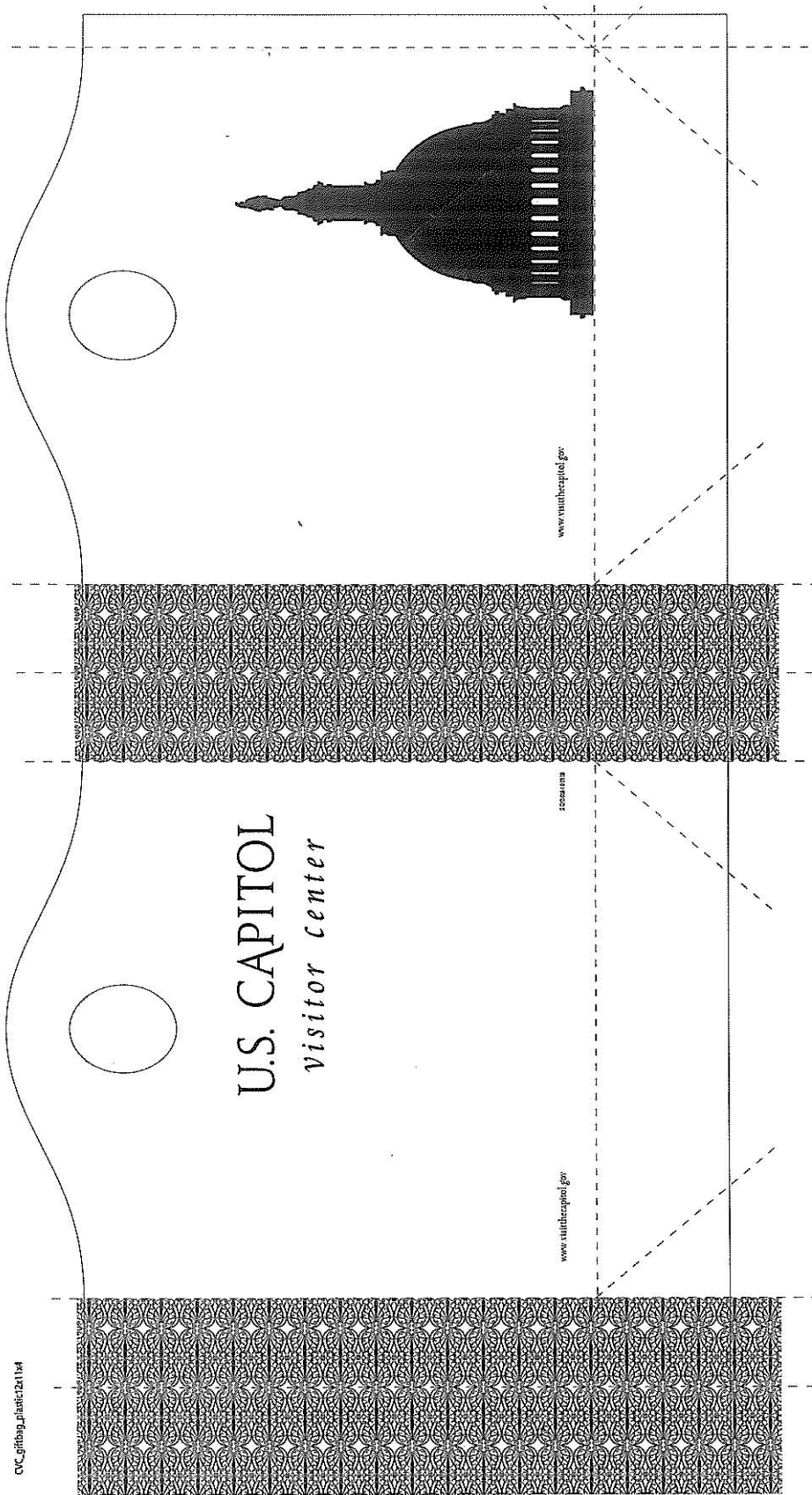
44-558

DC/PA/01/01/01/01



Attachment 7  
(Not To Scale)

44-559

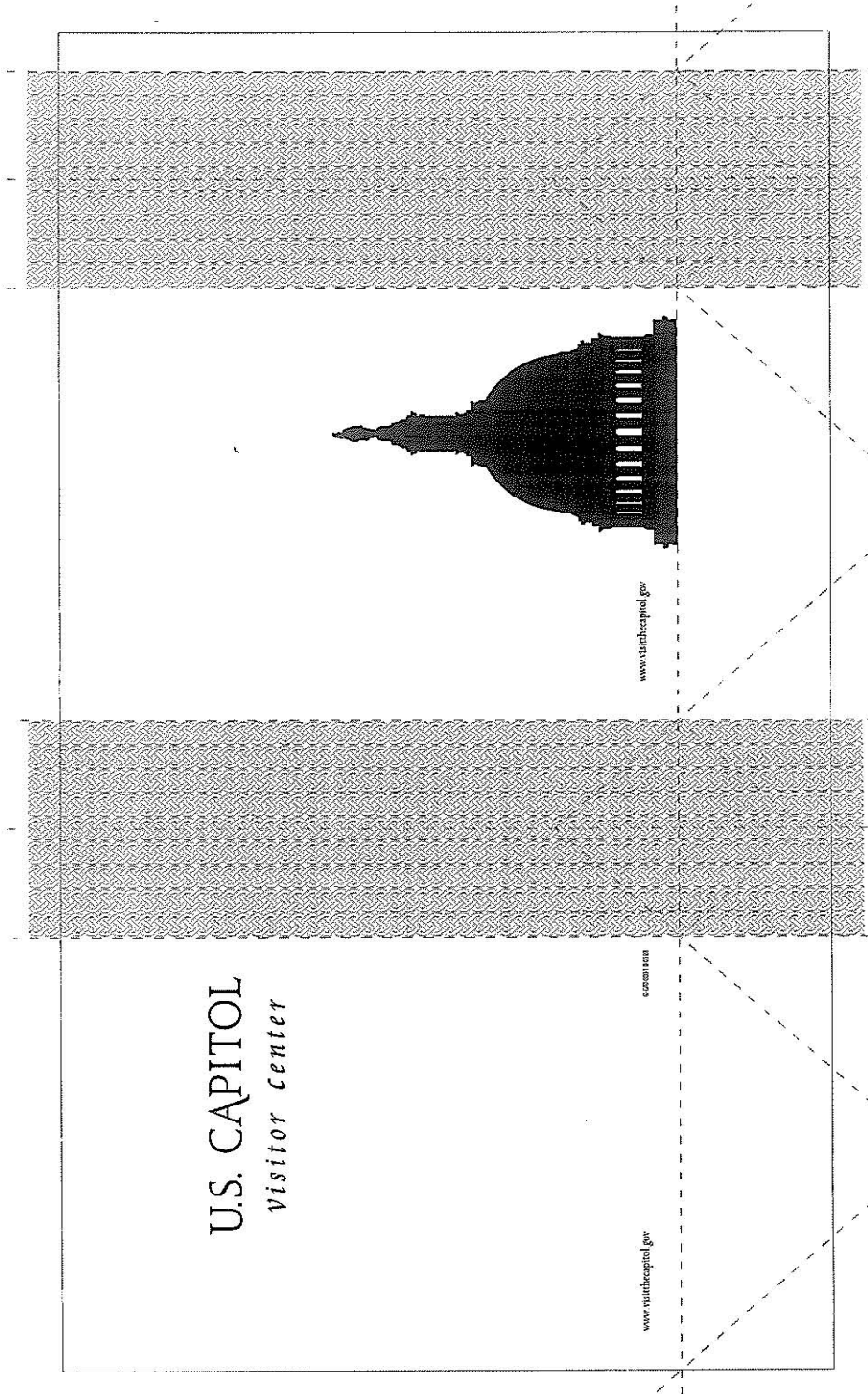


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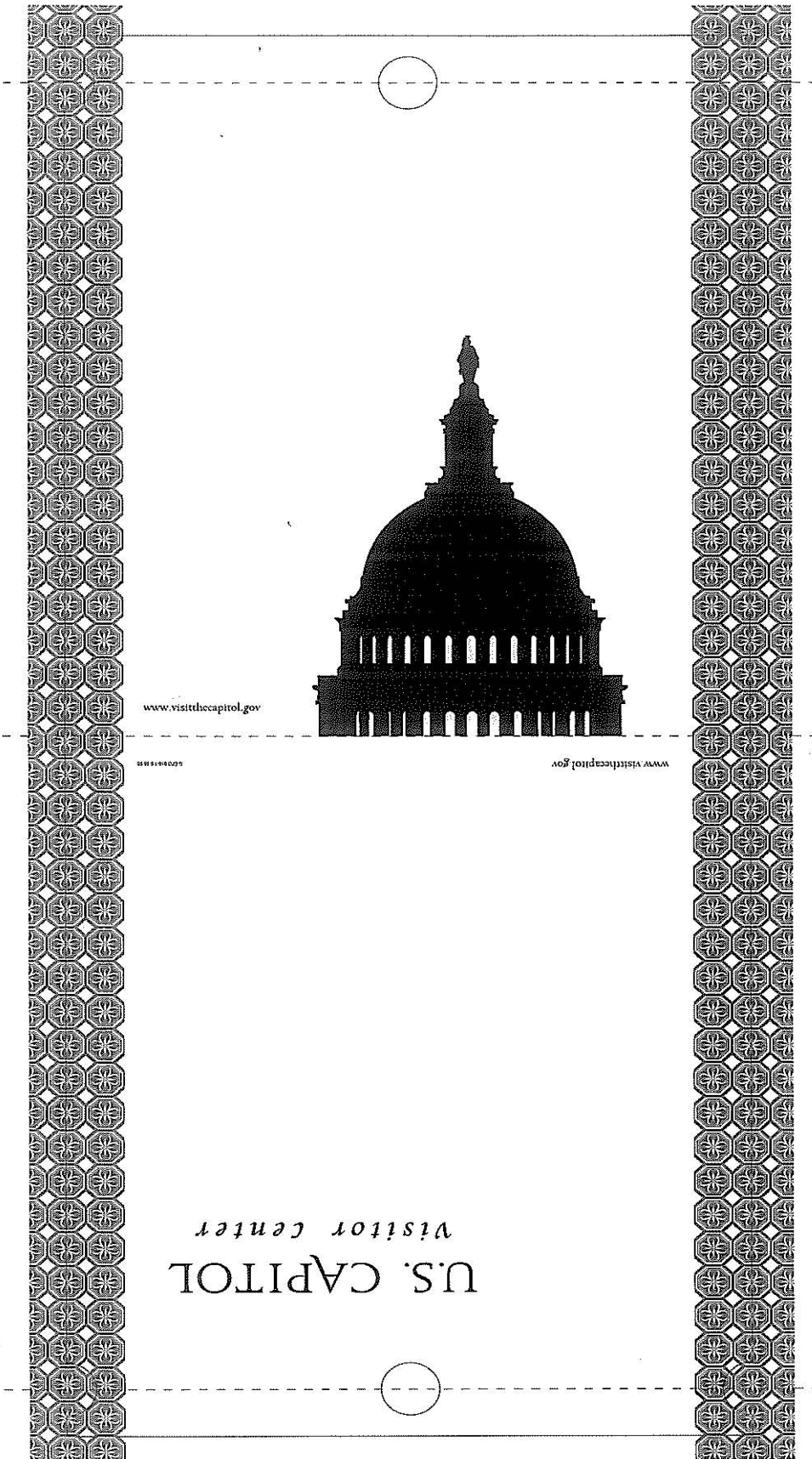
Proof Not 100% Size  
44-57  
560

560

CVC\_giftbag\_plastic 8x10x4



Attachment 9  
(Not To Scale)



44-561